

Agenda
January 7, 2021

Supervisor
Earl Gingerich Jr.

Council Members

Bonnie Waterman
Matthew Dolegowski

Jason Weiss
Brian Nolan

- I. Call To Order
- II. Miscellaneous
 - a. Communications
 - i. Association of Towns 2021 Annual **Virtual** Meeting and Training in New York City February 14-17, 2021.
- III. Committee Reports
 - a. Highway Superintendent Unverdorben
 - b. Councilman Nolan
 - c. Councilman Dolegowski
 - d. Councilwoman Waterman
 - e. Councilman Weiss
 - f. Supervisor Gingerich
- III. Open Board Presentations From the Public
- IV. Old Business
 - a) Approval of Minutes of the Regular Meeting held on 12/8/20 and the Settlement Meeting held on 12/30/20.
- V. New Business
 - a. Appointments 2020.
 - i. Appoint Karen Brown as Assessor Clerk for 2021.
 - ii. Attorney for the Town (Joel Kurtzhaltz of Bennett-DiFilippo & Kurtzhaltz for daily business and assessment litigation at a rate of \$190 per hour.
 - iii. Building Inspector and CEO- Scot Rider
 - iv. Asst. Building Inspector and CEO - Joe Nuttle
 - v. Conservation Advisory Board Members -4 two year terms to expire 12/31/22 - Erich LeRoy, Judith Mehs, James Reichert, Kimberly Kruder. Chairman - James Reichert, Erich LeRoy as Vice Chairman. Lee Dobbins to fill the remainder of Tim Wantuck's term to expire on 12/31/21; as regular member.
 - vi. Conservation Advisory Secretary - Judith Mehs
 - vii. Constable - Wayne Constable
 - viii. Court Clerk - Dawn Stover
 - ix. Deputy Supervisor - Brian Nolan
 - x. Deputy Town Clerk's - Sharon Foersch, Sheila Kierejewski
 - xi. Dog Control Officer - Sharon Foersch
 - xii. Dog Control Assistant - Norine Beiter

- xiii. Engineer for Town (Nussbaumer & Clarke on an as needed basis per agreement).
 - xiv. Architectural Engineer (CPL on an as needed basis)
 - xv. Historian - Town Supervisor Appointment - Hubert Kutter
 - xvi. Planning Board Member - 1 opening 7 year term to expire on 12/31/27 ; Chuck Manganaro
 - xvii. Planning Board Chairman and Vice Chairman - Nellie Niespodzinski (Chairman), Jen Seth Cimini (Vice Chairman), Laura Nuttle - Clerk.
 - xviii. Planning Board Consultant (CPL on an as needed basis per agreement).
 - xix. Registrar of Vital Records - Dawn Pearce
 - xx. Registrar Deputy - Sharon Foersch
 - xxi. Sr. Citizen Rec. Attendant / Trip Coordinator- Helen Bourgeois
 - xxii. Supervisor's Administrative Assistant - Sharon Foersch
 - xxiii. Superintendent of Parks- Ron Unverdorben
 - xxiv. Superintendent of Sanitation - Ron Unverdorben
 - xxv. Superintendent of Buildings - Ron Unverdorben
 - xxvi. Town Prosecutor – Rosemary Bapst
 - xxvii. ZBA Member - 1 opening 5 year term to expire on 12/31/25 - Leonard Janiga, (ZBA Clerk - Laura Nuttle, Chairman - John Janis)
- b. Retain Kotas and Kotas as the Town Accountants for general accounting on an as needed basis \$850 a month.
 - c. Authorize the Supervisor to prepay utilities, postage, tipping fees, thruway tolls, charge cards, insurance, medical, paychex and any other bills that do not exceed \$1000 to avoid late payment charges.
 - d. Approve Cleaning Contract for Town Hall per agreement (Holly Dobbins/Mary Helmer) cost of cleaning 1 time per week is \$70 each.
 - e. Designation of Depositories – Alden State Bank, Five Star Bank, NY CLASS as depositories for the Town Supervisor. Town Justices and Town Clerk use Five Star Bank.
 - f. Petty Cash Funds- for Town Clerk’s daily work and tax collection (\$400)
 - g. Petty Cash Funds - Court Clerk (\$100)
 - h. Rate of pay:
 - 1. Constable for Town (summons \$60)
 - 2. Town Prosecutor (\$140)
 - i. Allowance – (.50 per mile)
 - j. Official Newspapers for the Town. (Alden Advertiser & East Aurora Advertiser).
 - k. Authorization for Organizational Dues
 - l. Work Committees appointed by Supervisor.
 - m. Appoint Dave Wyzykowski as Youth Court Representative.
 - n. Appoint WNY Networks Inc. for IT services for 2021.
 - o. Accept calendar of dates and times of Town Board Meetings and Work Sessions.
 - p. Resolution for Town Employees to attend annual seminars at a cost not to exceed \$1,500.
 - q. Authorize Code Enforcement to attend annual seminar.
 - r. Approve rules of conduct.
 - s. Accept Annual Reports from Town Clerk and Tax Collection, Justice Court, Assessor's Office and Code Enforcement.

- t. Resolution to continue Code Red for the year 2021.
- u. Approve Maintenance Agreement with MJ Mechanical for the Community Center for 2021 at \$675.
- v. Approve budget transfers as follows;

General Fund Estimated Revenues

Move to amend -

County Sales Tax	A1120	from \$620,000	to \$640,000
Permit / other	A2555	from \$ 10,000	to \$ 11,000

General Fund Appropriations

Justice Personnel	A1110.1	from \$52,000	to \$ 57,000
Attorney Contractual	A1420.4	from \$20,000	to \$ 18,000
Community Center Contractual	A7451.4	from \$10,000	to \$18,000

Employee Benefits

State Retirement	A9010.8	from \$35,000	to \$45,000
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- VI. Report of Town Officials
 - a) Consulting Engineer
 - b) Building Inspector
 - c) Attorney for the Town
 - d) Assessor's Office
 - e) Planning Board
 - f) Marilla Fire Company

- VII. Open Board Presentations
 - a) From the Public
 - b) From the Town Board

- VIII. Presentation of Claims
 - a. General Fund Claims, Vouchers 1-10 \$ 4,492.87
 - b. Highway Fund Claims, Vouchers 1-6 \$ 13,200.98
 - c. Special Districts
 - 1. Sanitation (SR) Vouchers 1-4 \$ 1,594.70
 - 2. Water District 2 Vouchers \$.00
 - 3. Water District 3 Voucher \$.00
 - 4. Water District 4 Voucher \$.00
 - 5. Water District 5 Voucher \$.00
 - 6. Cemetery Vouchers \$.00
 - 7. Special Fire Voucher \$.00
 - 8. Community Dev Voucher 1-3 \$ 9,459.97

- IX. Adjournment